



THE PARTY of YOUR LIFE
GET THE FUNERAL YOU WANT BY PLANNING IT YOURSELF

SECTION 5: The Promotion of Your Life



Congratulations, you're ready for your fifth stage of funeral planning, getting the word out about your demise and about the party of your life.

If you die after completing this section's worksheets, you can rest in peace knowing that you've left behind enough instruction that your team can produce a classy death announcement card, an enticing invitation, and an attractive, interactive funeral website.

These worksheets correspond with Chapters 17 and 18 of **The Party of Your Life.*



Checklist for Worksheet 9:

- Make a list of the people and organizations you want your team to notify when you die.
- Leave instructions about what you want mentioned in your obituary (and epitaph).
- Describe your ideal funeral invitation. (You may want more than one invitation if you're having multiple events.)
- List your favorite fonts and colors, and designate which photos you want used, if any.
- Make a list of graphic designers and printers to create your invitation.
- Save all in your funeral box.

Checklist for Worksheet 10:

- Describe your funeral website, if you want one.
- Save all in your funeral box.





The Party of _____'s Life

Worksheet 9

Post-Life Publicity



Dear _____, thank you for agreeing to be the List Master for my funeral events. My notification list is included here. My guest list(s) are located:

Sincerely, _____ Date: _____

If you need help with this project, here are a few people who have agreed to help you:

Name	Phone
_____	_____
_____	_____
_____	_____

Part I: Notification

Dear Notification Master _____:

- Please contact the people on my notification list by phone or by hand-written note within _____ days of my death. *Please give top priority to any name with three stars by it.*
- A phone call isn't enough. I want an official death announcement card, too. Please reproduce and mail the death announcement I left in my funeral box, or please create a death announcement card for me (described below).
- Please do not use email, text messages, Facebook, or similar methods of contacting people about my demise.
- I don't care how you notify people; I trust your sense of appropriateness.

Addition Instructions:

1. My Notification List

Make a list of friends, family, and social and professional contacts you would like notified about your death.

- Also see my address book, which can be found _____
- _____

Additional Instructions:

NAME	ADDRESS	PHONE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part 2: My Last Words

1. My Obituary

First, decide if you want an obituary. Next, leave details about what you want included in your obituary. You may not want all the details of your celebration events, or certain personal information, listed in your obituary.

- I do NOT want an obituary.
- I want the following information in my obituary: _____

- I do NOT want the following information, or words used, in my obituary: _____

- Here is a list of approved obituary photos, plus information about where to find the photos and instructions regarding how I want each photo used. *For best results, leave photos or digital files of photos with planning materials.*

- I do not want a photo used with my obituary.
- I would like _____ to write my obituary.
- I've already written my obituary. It's stored _____
- Please hire someone to write my obituary, based on the information provided here.
- I will require different obituaries for different publications, as explained below:

2. My Epitaph

- I do NOT want an epitaph.
- Here is my epitaph: _____

- Here is my backup epitaph if my 1st choice is already in use: _____

- Here is where I want my epitaph used, engraved, chiseled, printed, etc. _____

- I want _____ to create my epitaph and _____ to create my backup epitaph.

Additional Information:

Part 3: Invitations

Dear _____, thank you for agreeing to be in charge of my invitation(s).

Sincerely, _____ Date: _____

Instructions:

- My invitation is already finished. I've left a hard copy and/or a digital copy in my funeral box. Please add the date, location, and other missing text.
- I want _____ to design my invitation(s).
- Please hire a graphic designer (and/or web designer) to creates all the images, signs, invitations, banners, programs, my funeral logo, etc.

Additional Instructions:

1. My Favorite Fonts, Colors, Paper

- Recycled paper, please.
- Soy or vegetable ink, please.
- I have a printer in mind: _____

2. My Invitation

Describe your dream funeral invitation(s): _____

3. Invitation Images

- Please do NOT use the following photos of me: _____

- Here are photos I would like used, and where to find them: _____

- Icons, symbols or other images I'd like used on my invitation: _____

4. My Program

Describe any other materials you want for the party of your life, your funeral service, and other events, such as, programs, prayer cards, and your photo preferences for each.

Additional Notes:



Completed by:

Signature: _____ **Date:** _____

TO WHOM IT MAY CONCERN: Please read all of my planning worksheets for complete funeral instructions. My planning materials are located:
